

### C. Martin Company, Inc. Newsletter

### **President's Message**

Laura (L.C.) Craig

I wish to take this opportunity to thank all of you for helping C. Martin
Company continue to grow and strive
It has been a very busy quarter for all of us. In the past few months we have added a new contract, Barber's Point,
Hawaii, and were re-awarded
Vandenberg AFB.

We continue everyday to pursue new contracts and to improve on the contracts we currently have. We can only be successful with a team as wonderful as we have. Please continue to keep up the hard work and let us know if there is anything that we can do to further support you.

We would like to introduce Paul Martin as the new Program Manager at Barber's Point. Paul has been doing a wonderful job and we appreciate him and his team.

Vandenberg has experienced a loss with Skip Lauer leaving. Skip has worked for C. Martin company since 2001 and we wish him good luck in all of his future endeavors. The good news is that when one great manager leaves that opens a door for a new great leader to be promoted. With that in mind we would like to congratulate Lee Montague for his promotion. Lee has worked with C. Martin Company for three years and has proven to be a wonderful team member at White Sands Missile Range in New Mexico. Congratulations Lee!

The corporate office has added two more employees! Madeline Robinson is now the QC/Quality Safety Manager and Lindsay Crutcher is the Benefits Administrator. Welcome aboard! The corporate office decided to brainstorm in order to improve on our Safety program. The major change is the addition of the Safety Wheel of Fortune! The program tested on the RSS program and we hope to have all of the sites joining in on the SAFE fun soon.

Please read and enjoy the newsletter so that you may see the other things we are doing in order to make your workplace a fun, safe, and enjoyable place to work!



### **Contracts Department**

Scott Wolfe

Aloha from the beautiful island of Oahu. Yep, this is the site of one of our latest contracts! Although small in size, this particular contract is C. Martin Company's proverbial "foot in the door" as a prime contractor for a Base Operations Support Services (BOSS) contract. We are hoping that this will be the beginning of other opportunity to play the role as Prime Contractor in a BOSS environment.

This contract is with the Department of Homeland Security, specifically, the United States Coast Guard, Air Station. Barbers Point, Hawaii. This contract consists of a one-year base period with four, one-year option periods. contract start date was 1 April, 2005. This contract is with the Department of Homeland Security, specifically, the United States Coast Guard, Air Station, Barbers Point, Hawaii. This contract consists of a one-year base period with four, one-year option periods. contract start date was 1 April, 2005. Our most recent contract award was the results of a re-compete for the Military Family Housing Maintenance contract Vandenberg Air Force Base, California. ...

The success of this award is in part attributed to outstanding rapport that the C. Martin Company employees have on site with the customer. Our congratulations to the hard-working CMC professionals at

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President:
Vice President:
Range Ops Mgr:
Finance Mgr:
Business Mgr:
Q/C Mgr/Safety:
Q/C Inspector:
Payroll Mgr.:
Payroll Clerk:
Exec. Staff Specialist:
Admin. Office Clerks:

Vandenberg AFB.

**Benefits Clerk:** 

Laura Craig
John Martin
John Huge
Kim Simmons
Marion Wiseman
Joe Jimenez
Madeline Robinson
Maia Martin
Trena Wilcox
Judy Legel
Regina Martin
Jamie Rutland
Lindsay Crutcher





## Range Support Services

Marion Wiseman & Kara Howard

#### C. Martin Company Employee Benefit Fund

By the end of the quarter all sites should be involved in the C. Martin Employee Benefit Fund. The Employee Benefit Fund consists of monies allocated by employees and C. Martin Company. The fund is comprised to support many employee events.

The events include but are not limited to, parties, barbeques, cash prizes used at employee events, and individual emergencies.

C. Martin Company will provide a contribution monthly. 45% of that fund is allocated to Company events. These events include one (1) Holiday Party two (2) Other Parties.

The committee (an employee elected committee) may elect to hold a C. Martin Company event above and beyond the three already planned. The committee must first hold a membership vote. The vote must pass with 2/3 for approval of any expenditure other than financial aide or the three planned company events.

We are very excited to be able to offer such a great support system to one another as well as plan fun company events. If your site is not yet involved they will be shortly. Please consider participating your co-workers would appreciate it!

# **Safety**

Joe Jimenez

### **RSS Safety Wheel Of Fortune**

Come one come all!!!!!

C Martin has implemented a Safety Wheel of Fortune program empowering all of the RSS employees to take an active role in Safety. The goal of this program is to reduce and eventually eliminate safety accidents.

Once a month, an All Hands safety briefing is held. C Martin employees can volunteer by signing up on a first come basis to conduct the monthly safety briefing. The employee is allowed to choose any topic related to safety. Briefings are a minimum of 10 minutes long. The employee presenting the brief receives a monetary amount for his/her participation in the Safety Program. In addition, a raffle will be held for the employees attending the Safety Brief. The employees names will be placed in a hat and names will be picked. The employee who's name is picked will spin the wheel for a chance to win a prize ranging from \$25.00 up to \$100.00.

At the end of each Quarter, if there are no safety accidents, another raffle will be held however, the prize amount of the raffle will be increased. With each accident free Quarter, the monetary amount of the raffle will be increased accordingly.

Our commitment to safety is paramount! As such, we are committing time and resources in the achievement of this goal.

# **How to Fight Fatigue While Driving**

After a long, stressful day at work, most of us can't wait to make that drive home. But that drive, especially if it's a lengthy commute, could be extremely dangerous if you're completely exhausted and find that cushy driver's seat too comfortable. Fatigue behind the wheel is a very real danger, even if you've never experienced it firsthand. The National Safety Counciloffers these tips for staying awake while you're driving: An obvious cause of fatigue islack of sleep. If you haven't received seven or eight hours of sleep the night before a trip, you're courting fatigue.

Get enough rest. And don't start a trip late in the day. Long-distance driving is hard work, and you need to be fresh and alert. If possible, don't drive alone. Passengers can take turns driving and also serve as conversation partners to keep you awake. Avoid long drives at night. The glare of lights, both on your dashboard and outside your car, increases the danger of highway hypnosis. Adjust your car's environment so that it helps keep you awake and alert. Keep the temperature cool, with open windows or air conditioning in the summer and frugal amounts of heat in the winter. Turn the radio volume up, and switch stations frequently, but avoid soft, sleepinducing music. Do not use cruise control; keep your body involved with the activity of driving. Watch your posture. Drive with your head up and your shoulders back. Tuck your buttocks against the eat back. Legs should not be fully extended, but flexed at about a 45 degree angle. Take frequent breaks. At least every two hours, stop at a gas station, restaurant or rest stop. Get out of the car, walk around, even jog or do calisthenics. exrcise fights fatigue. In addition to exercise breaks, stop for light meals and snacks. Avoid alcohol entirely. Don't allow your eyes to become

fatigued or hypnotized. Wear sunglasses to fight glare (but never wear sunglasses at night). Break themonotony. Turn the radio on for a while, then off. Vary speed levels. Chew gum. Stretch your legs, slap your thighs. Talk to yourself. Sing. Keep your eyes moving. If anti-fatigue measures fail, and you start noticing the danger signs of fatigue, then thereis only one solution. Sleep. If no motels or rest areas are in sight, pull off the road in a safe area which is well-lit and take a nap. Even 20 minutes of sleep might refresh you enough to keep going until you reach a safe rest area.



# **Claiborne BombingRange**

Sam Martien

Claiborne Bombing and Gunnery Range NEWS:

Claiborne Range began the use of both the EZLID II and SOFLAM Lasers during April. C. Martin employees installed Pan & Tilt systems on both main and flank towers to mount these powerful laser systems. These lasers will be used to mark targets, and will provide much needed trainging for both fighter pilots and B-52 bomber pilots.

In the next several months "JAWS", a new electronic scoring system will be installed at Claiborne. This state of the art system will give pilots detailed information on where their weapons are actually penetrating the targets.

Claiborne Range would like to welcome Jedediah Wilson to our group. Jed is a much needed Electronic Technician and will keep our radios up and running.

Over the last several months we have cleared hundreds of trees from the range. These trees had grown to a hight which began to interfere with visual sight of our bombing targets, and speaking of bombing, B-52 bombers began dropping 500lb bombs on our new South Tac target in April.

# White Sands MissileRange

John & Rita Lattuca

Overall work performance has remained diligent and consistently busy. With the National Guard clearing off post, our grounds crew has been kept so extremely busy with furniture moves that we have renamed them 'The Mayflower Boys'. Our \$200, 000.00 landscaping project is just about complete! Both Jupiter and Polaris streets turned out very well and very beautiful. The CG's yard is also...













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...turning out very well. The Green house has been doing a very wonderful job. There were a total of 19 houses on Jupiter that were redesigned with xeriscape.

We are still utilizing the safety award program that John Lattuca incorporated. The last drawing was held in February; congratulations going out to Mr. Frank Coles who was the

3proud winner of a circular saw. Unfortunately, after a minor accident that occurred shortly thereafter, we'll be waiting a little longer before our next drawing!



Congratulations go out to the following employees on their recent anniversaries:

Joe Duran March 10<sup>th</sup> 2 years Rodolfo Grajeda April 1<sup>st</sup> 2 years Aaron Medeiros April 1<sup>st</sup> 1 year

On March 17<sup>th</sup> 2005, C Martin was presented with a 'Certificate of Appreciation' for our support to the Annual 'Clover Rover Dog Show'

Happy Spring from the WSMR CMC Family to you and yours.

# Vandenberg AFB Barbara Kabrel

For starters, we were awarded the contract for another 4 years. Congratulations to us. There has been a couple of new faces added to our group. Lucy Luallen is now our Warehouse Person. Elma Tagle is our part time File Clerk. The both have been a great addition to our staff. Welcome back to Javier Martinez who is a Cleaner and Ivan Cruz who is Grounds Maintenance.

### **H.U.D Project**

Judy Legel

HUD's Lead Evaluation Big Buy Program continues to run on scheduled with over 900 evaluations scheduled for completion by mid May. The issuance of our first Task Order from HUD assigned us properties located throughout North Carolina, South Carolina and Georgia. Completion of the evaluations themselves is only half the battle, as completion of a massive and very data specific 300+ page report is also required. Our entire project team is diligently working towards the common goal of making public housing conditions safe for younger children.



### C. Martin Company, Inc. Newsletter

### January-April 2005

### January

Nicole Scott 1-5

Johnathan Andry 1-7

Joesph Duran 1-21

Rodolfo Grajeda 1-23

Jaime Salazar 1-25

Chris Schwaegel 1-8

Kenneth Cohen 1-18

Richard Jenkins 1-16

Timothy Schneithorst 1-2

Lloyd Lewis 1-16

Daniel Mather 1-31

Mario Meza 1-2

Daniel Augspurger 1-9

Ann Bembry 1-8

Cliff Henry 1-2

Anita Keasling 1-13

Robert Miller 1-31

Richard Morgan 1-19

Shannon Reid 1-18

Angela Salazar 1-18 Norine Sargent 1-16

Ivis Barth 1-20

Warren Goins 1-19

Tiffany Otteson 1-25

Jeffery Wisdom 1-27

Tara Trimble 1-7

Ellie Reed 1-2

Dorothy Obermiller 1-22

Madeline Robinson 1-10

1-8 Paul Martin

## February

Joseph Koeings 2-24

Amanda Fonville 2-15 Herman Sullivan 2-12

Gerald Wison 2-11

Annie Segers 2-5

Gilberto Rondriguez 2-3

Todd Blackburn 2-20

Kelly carroll 2-10

Paula Clayton 2-21

Kristina Heeren

Joan Taylor-Fillman 2-5

Douglas Wolbach 2-22

Stephen Mugge 2-23

William Scroggins 2-28

Kim Law 2-1

Judith Smith 2-13

Thomas Copling 2-2

Joe Jimenez 2-16

Becky Scrogum 3-15

Robert Johnson 2-12 Rikky Vaughn 2-10

James Tibodeaux 2-23

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### March

Scott Grace 3-1

Steven Shahan 3-28 Frank Cullen 3-30

Sam Martien 3-3

Lucretia Luallen 3-7

Cliff Bonham 3-5

Theresa Butler

Ray Creed

Ronald Harman 3-14

William Hurley 3-11

Carlos Pena 3-4

Clella Richmond 3-4

Jaime Zubia 3-25

Kara Howark 3-31

Richard Houston 3-20

Jacob Nelson 3-18

Kathleen Hancock 3-19

Salome Fagg 3-15

Clayton Winkel 3-24

Kraig Bolling 3-5 Joe Ortega 3-20

April

John Flaherty 4-27 Paul Gamboa 4-6

Richard Hudson 4-27

Martha Pandelos 4-1 Ronny Cavazos 4-26

Juan Ceja 4-4

Juan Madrigal 4-21

Christopher McDaniel 4-24

Lionel Bowen 4-15

Dennis Drewniak 4-19 Robert Eastman 4-21

James Galli 4-22

Randle Long 4-9

Sophia Sellars 4-12

Renee Weber 4-29

Pierre Fontaine 4-30

David DA Costa 4-12

Regina Martin 4-5 Scott Wolfe 4-27



## SAFETY LETTER

Summer, the season to enjoy life in the outdoors is upon us. Kids are out of school, ball games, BBQs, vacations are being planned and life is looking good. We all can't wait to enjoy this time with our families and friends. However, summer is when most of our accidents and injuries occur, known as the 101 critical days of summer. I would like to provide some recommendations on how to get through the summer without any injuries or accident.

Summer is the time when the potential for heat injuries increase. In order to decrease your potential of heat injuries please follow these simple recommendations

Heat injuries prevention

- Drink plenty of water
- Wear appropriate clothing
- Keep areas well ventilated
- Schedule outdoor activities during the cooler part of the day

### Sunburn prevention

- Use sunscreen
- Avoid extended exposure during peak hours (1000 – 1600)
- See a doctor if severely burned

Vehicle accidents are the #1 killer during the summer season. Please follow the following driving tips.

- Don't drink and drive
- Have a designated driver
- Wear seatbelts
- Obey the seed limit
- Don't drive if you are tired
- Take rest breaks
- Drive defensively

When taking part in recreational activities please keep the following in mind.

- Start by warming up
- Get in shape but start slowly
- Choose exercise appropriate for your age and conditioning
- Finish with cool down
- Dress appropriately
- Know your exercise limits

Water safety tips

- Learn to swim and know your limits
- Always use the buddy system
- Swim in supervised areas
- Don't drink and swim
- When boating use life savers
- Know the weather conditions

Please enjoy your summer but above all please be safe.

#### **C Martins Safety Program**

Thanks to innovating ideas from John Lattuca, White Sands PM, C Martin has implemented a Safety Wheel of Fortune program empowering all of the RSS employees to take an active role in Safety. The goal of this program is to reduce and eventually eliminate safety accidents.

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At the end of each Quarter, if there are no safety accidents, another raffle will

be held however, the prizes of the raffle will be bigger and better.

Our commitment to safety is paramount! As such, we are committing time and resources in the achievement of this goal.

This safety plan will be implemented at all C Martin Sites in the near future.

Keep up the good work and above all keep safety in mind.